



.2022 Unused SPSL has no value if an employee separates from CSU employment. Where leave usage restrictions apply,

permissible reasons for leave are noted below.

Employee Name:		Employee ID:	
Job Title:		Division/Department:	
Classification:	CBID:	Full-Time:	Part-Time:
		Exempt:	Non-Exempt:

PERMISSIBLE USE OF LEAVE

Check Box(s)	Qualifying Reasons to Use of up to <u>40 hours (5 days)</u> Supplemental Paid Sick Leave (SPSL)

